

**JACKSON COUNTY EMPLOYEES' RETIREMENT SYSTEM
POLICY RESOLUTION**

**Re: Rules of Procedure Regarding Requests by the
Public to Address the Board of Trustees at Board Meetings**

**Adopted: June 27, 2013
Revised: February 23, 2017**

WHEREAS, the Retirement System Board of Trustees ("Board") is vested with the general administration, management and operation of the Retirement System and for making effective the provisions thereof, and

WHEREAS, the Board has fiduciary duties to the members and beneficiaries of the Retirement System and shall discharge these duties solely in their interests for the exclusive purposes of providing benefits and defraying reasonable expenses, and

WHEREAS, the Board meets regularly (monthly, and conducts special meetings as needed), and

WHEREAS, Section 3(5) of the Michigan Open Meetings Act, MCL 15.263(5), provides that a person "shall be permitted to address a meeting of a public body under rules established and recorded by the public body", and

WHEREAS, the Board desires to formalize its policies and procedures with respect to requests by the public to address the Board at its meetings,

THEREFORE BE IT RESOLVED, members of the public may address the Board of Trustees during public comment.

1. Each individual will state their name.
2. There will be a three (3) minute time limit when an individual addresses the Board under Public Comment at the opening of the meeting. An individual may only address the Board once under this section of the agenda.
3. There will be a two (2) minute time limit when an individual addresses the Board under Public Comment prior to the close of the meeting. An individual may only address the Board once under this section of the agenda.
4. Members of the Board of Trustees may not address the Board during Public Comment.

IT IS FURTHER RESOLVED, that this Policy and Procedure shall be posted on the Retirement System website, and any subsequent revision of this Policy and Procedure shall similarly be posted.