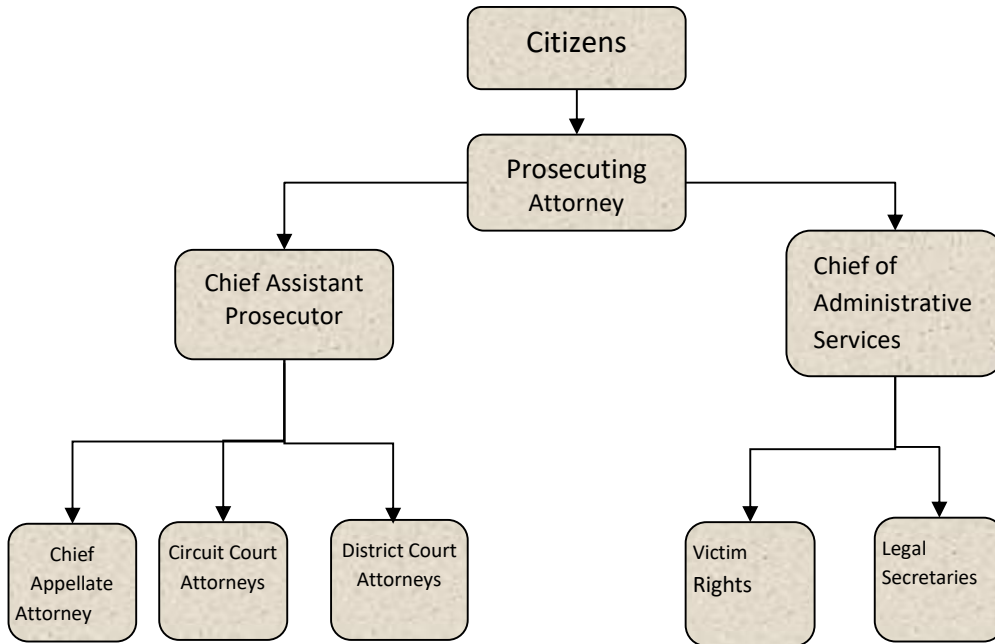


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Activities

Conducts trials, preliminary exams and various other court hearings

Reviews and issues felony and misdemeanor warrants

Reviews juvenile petition requests

Serves as Chief Law Enforcement Officer for the County of Jackson

Participates in Mental Health hearings at Henry Ford Allegiance Health

Participates in Child Advocacy Center interviews

Participates in Adult Treatment Court, Domestic Violence Court, and Juvenile Court.

The Prosecutor's Office is on-call for legal issues, and reviewing search warrants.

Represents petitioners on violations of Personal Protection Orders.

Prepares and processes all Circuit Court Bench Warrants as well as Writs of Habeas Corpus for both Circuit and District Court criminal matters

Handles all extraditions matters for the County

Complies with Victims' Rights Act to serve victims of crime



Mission Statement

To perform all duties and responsibilities of the Chief Law Enforcement Officer of Jackson County as required by law. To ensure that all actions brought by the State of Michigan in Jackson County are well founded in fact, law, and serve the interests of justice. To provide accountability and accessibility as well as the highest level of representation to the people of Jackson County in a fair and impartial manner emphasizing justice, protection, and integrity.

Programs

[Prosecution](#)

[Victim's Rights](#)

Prosecution

Strategic Plan Impact

✓ **Safe Community**

The County Prosecutor's Office supports the safe community strategic vision by helping to create a community where residents can peacefully coexist and participate in all aspects of life. They do this by reviewing and authorizing all warrant and juvenile petition requests, determining appropriate charges, and prosecuting criminal cases. They provide advice and assistance to legal and support staff and coordinate work with all law enforcement agencies; twp., city, county, state, federal.

Accomplishments

- ✓ January 1, 2023 thru December 31, 2023: 3,660 warrant requests reviewed, 2,401 warrants authorized, 1,113 warrants denied; 606 juvenile petitions reviewed; 180 new cases reviewed for Adult Treatment Court, 64 admitted, 119 total participants, 44 successfully completed; 345 requests for Child Advocacy Center interviews and 206 actual interviews. An Assistant Prosecuting Attorney is present at every Child Advocacy Center interview.
- ✓ Appellate prosecutor handled: 70 Circuit Court, 10 District Court, 95 Court of Appeals, and 15 Supreme Court appeals.
- ✓ Assistant prosecutors reviewed 430 mental health petitions in 2023.
- ✓ In addition to trials, prosecutors handled pre-trial conferences, pre-exam conferences, preliminary examinations, motions, formal hearings, pre-sentence investigations, and sentencing. To complete these steps, support staff inserted all information and updates into

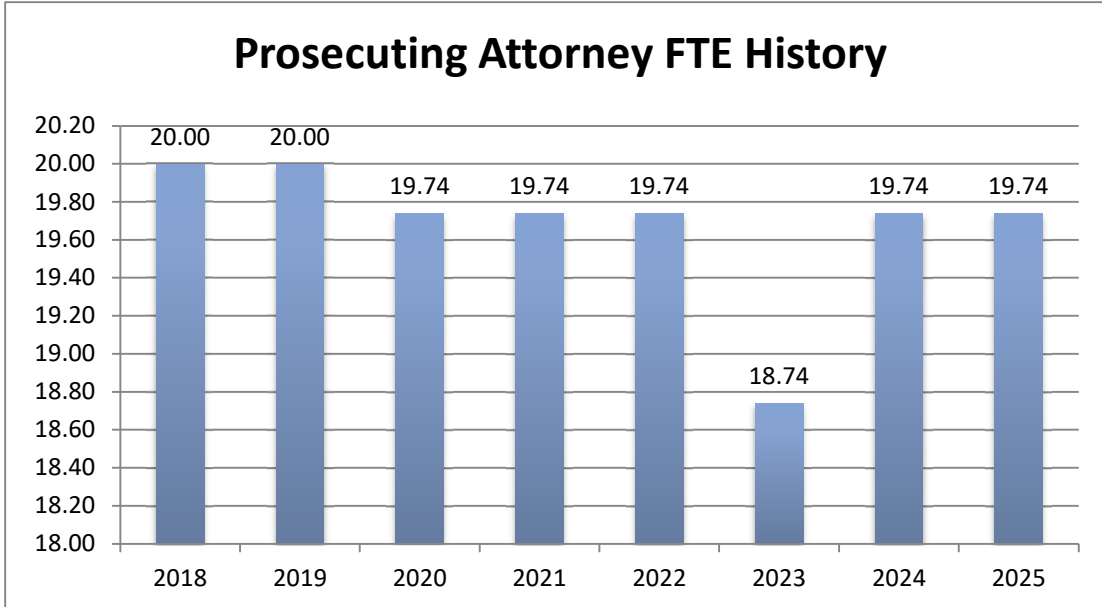
Prosecuting Attorney

the computer systems, ran and updated criminal history information, created files, produced forms, compiled discovery info for defense attorneys, ran subpoenas, created writs to bring defendants from prisons and jails, created witness lists, charging documents, filed motions, and closed files.

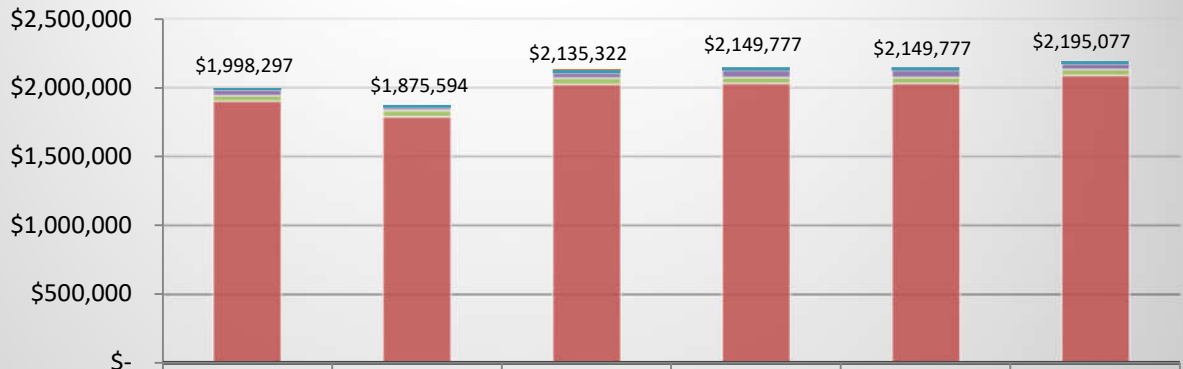
- ✓ Initiated an interactive web site to provide greater contact with the public.
- ✓ Initiated a paperless office through document imaging and wireless laptops in courtrooms
- ✓ Initiated a LEAP module so that warrant and petition requests are done electronically.
- ✓ Monthly coffee meetings with citizens.
- ✓ Participated on many boards including Safe Communities Board meetings, created a Human Trafficking Crime Task Force, Heroin and Prescription Drug Task Force, Drug Summit 7, participated in Child Death Review Board, and 2nd Summit to Reduce Violence.
- ✓ Organized and presented Drug Summit to educate community members on the danger and community impact of substance abuse.
- ✓ Presented Legal Updates Training for Police Officers.
- ✓ Handle drug forfeiture cases for the Jackson Narcotic Enforcement Team and Michigan State Police.
- ✓ Participated in the group violence intervention project with the City of Jackson Police Department.
- ✓ Obtained accreditation for Child Advocacy Center.
- ✓ Instituted use of trial teams on serious felony cases.
- ✓ Participated on Violent Offenders Task Force to reduce gun violence in our community.
- ✓ Since the implementation of the LEAP (Law Enforcement Agency Portal) software, the Prosecutor's Office has expedited the warrant review process. This has proved to be even more valuable during the COVID-19 pandemic. The Prosecutor's Office would like to thank the Jackson County Commissioners for approving the purchase of LEAP.
- ✓ Work with Detective Joe Merritt and Ingham County to investigate and prosecute cases related to the Sexual Assault Kit Initiative.
- ✓ Participates with local Law Enforcement on Project Safe Neighborhood.
- ✓ Lead the effort to hold the 3rd Summit to Reduce Violence in Jackson County on April 17, 2024.
- ✓ Work with local school districts and teens to organize the first Teen Drug Summit to educate local youth about the dangers and pitfalls of substance abuse.
- ✓ Implementation of Karpel in July of 2024, a computer software program that will make processing, reviewing, and authorizing criminal warrants more efficient for all law enforcement agencies in Jackson County.

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Budget Adjustments



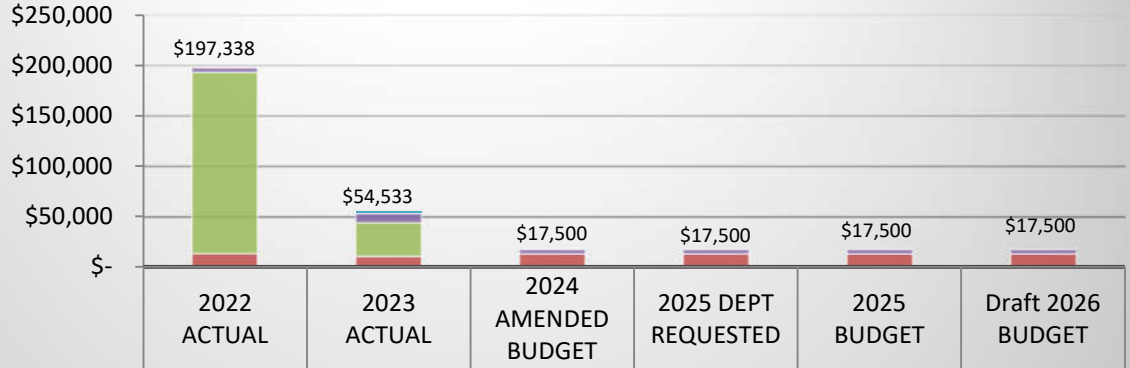
Prosecuting Attorney Expenditures



| | 2022 ACTUAL | 2023 ACTUAL | 2024 AMENDED BUDGET | 2025 DEPT REQUESTED | 2025 BUDGET | Draft 2026 BUDGET |
|----------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|--------------------|
| CAPITAL OUTLAY | \$- | \$- | \$4,000 | \$- | \$- | \$- |
| OTHER EXPENSES | \$16,285 | \$20,714 | \$24,427 | \$24,427 | \$24,427 | \$24,427 |
| CONTRACT SERVICES | \$41,291 | \$21,330 | \$37,700 | \$50,700 | \$50,700 | \$37,700 |
| SUPPLIES & MATERIALS | \$39,731 | \$45,286 | \$46,000 | \$46,000 | \$46,000 | \$46,000 |
| PERSONNEL SERVICES | \$1,900,990 | \$1,788,264 | \$2,023,195 | \$2,028,650 | \$2,028,650 | \$2,086,950 |
| TOTAL PROGRAM COSTS | \$1,998,297 | \$1,875,594 | \$2,135,322 | \$2,149,777 | \$2,149,777 | \$2,195,077 |

Prosecuting Attorney

Prosecuting Attorney Revenues



| | 2022 ACTUAL | 2023 ACTUAL | 2024 AMENDED BUDGET | 2025 DEPT REQUESTED | 2025 BUDGET | Draft 2026 BUDGET |
|------------------------------|------------------|-----------------|---------------------|---------------------|-----------------|-------------------|
| TRANSFERS IN | \$- | \$1,125 | \$- | \$- | \$- | \$- |
| OTHER REVENUE | \$3,933 | \$8,915 | \$4,000 | \$4,000 | \$4,000 | \$4,000 |
| INTERGOVERNMENTAL | \$179,450 | \$33,626 | \$- | \$- | \$- | \$- |
| CHARGES/FEES | \$13,955 | \$10,867 | \$13,500 | \$13,500 | \$13,500 | \$13,500 |
| TOTAL PROGRAM REVENUE | \$197,338 | \$54,533 | \$17,500 | \$17,500 | \$17,500 | \$17,500 |

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Strategic Outcomes

| Indicator | 2018 Actual | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Target | 2024 Target |
|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Percent of respondents who say they feel very or somewhat safe in their neighborhood during the day. | 84% | * | 92% | * | 95% | 95% | 95% |
| Percent of respondents who say their overall feeling of safety is good or excellent. | * | * | 49% | * | 51% | 51% | 51% |

| Indicator | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Actual | 2019 Target | 2020 Actual |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Warrants Reviewed | 6,067 | 5,368 | 4,566 | 4,680 | 4680 | 4,100 |
| Warrants Authorized | 4,604 | 3,871 | 3,101 | 2808 | 2808 | 2,686 |
| Warrants Denied | 1,435 | 1,496 | 1,465 | 1872 | 1872 | 1,414 |
| Cases reviewed per Assistant Prosecutor(10) | 674 | 596 | 507 | 520 | 520 | 455 |

Other Key Indicators

| Indicator | 2021 Actual | 2022 Actual | 2023 Target | 2024 Target |
|--|-------------|-------------|-------------|-------------|
| Warrants Reviewed | 3,848 | 3,839 | 3,800 | 3,800 |
| Warrants Authorized | 2,405 | 2,426 | 2,800 | 2,800 |
| Warrants Denied | 1,443 | 1,413 | 1,200 | 1,200 |
| Cases reviewed per Assistant Prosecutor(9) | 427 | 426 | 450 | 400 (10) |

Victim's Rights

Activities

The Victims' Rights Division identifies and notifies all victims of a charged felony, serious misdemeanor, and juvenile crime of their rights and how to exercise these rights; provides assistance with oral/written victim impact statements; provides written and/or verbal notice of all court proceedings and their outcome; makes immediate contact with all Domestic Violence victims, assists in registering with MI-VINE for automated notifications, if that is how they wish to be notified; notifies victims of the availability of the crime victims' compensation board and assisting with applications; assists with restitution collection; accompanies victims to court and acts as support person during testimony, assists victims in completing a victim impact statement, reads victim impact statements on behalf of victim to the judge, assists in getting property returned to victims, provides courtroom orientation; attends meetings with the victims and parole board, attends commutation hearings at the prison with victims, sets up appointments for victims to meet with the prosecutor; and provides outreach to homebound/hospitalized victims.

Additionally, the Victim's Rights Division makes presentations to groups, schools, and other groups.

Strategic Plan Impact

✓ **Safe Community**

The Victim Rights Unit is a state-mandated program charged with assisting victims of crime in the criminal justice system. The unit provides constitutional rights afforded to victims of crime through notifications, court assistance, referrals, restitution and all of the legal rights spelled out in the Victim Rights Act. The unit ensures that all victims are treated with dignity and respect during the court experience.

✓ **Economic Development**

The Victim Rights Unit indirectly advances the objective of Economic Development through the recovery for victims who have suffered a financial loss as a result of crime. The Program assists businesses, citizens, organizations, schools and all entities in obtaining restitution for their losses. This is accomplished through helping victims accurately compile and report losses to the court, so that equitable reimbursement is a part of the final judgment. Follow up is also done to ensure victims receive their court ordered payments.

✓ **Healthy Community**

The Victim Rights Unit assists injured victims of crime through a variety of resources and referrals, thus contributing indirectly to the preservation of a healthy community. Financial assistance and referrals for both physical and emotional injury are addressed by the Victim Rights Unit. This is accomplished through application to the State of Michigan Crime Victim

Prosecuting Attorney

Services Commission to financially assist injured victims of crime by paying health care providers for victims who would otherwise be unable to seek treatment. We follow up with the Jackson County Health Department to make sure offenders who have been ordered to undergo HIV testing is complete and the victims who want the results have been notified.

✓ **Recreational & Cultural Opportunities**

The Victim Rights Unit works with crime victims of diverse cultural backgrounds and annually conducts a Tribute and Memorial bringing together all victims from the community. While crime is random and does not recognize cultural differences, we do. Staff accommodates and allows for the varied methods of grieving and loss with an emphasis on respect for any cultural expression.

Accomplishments

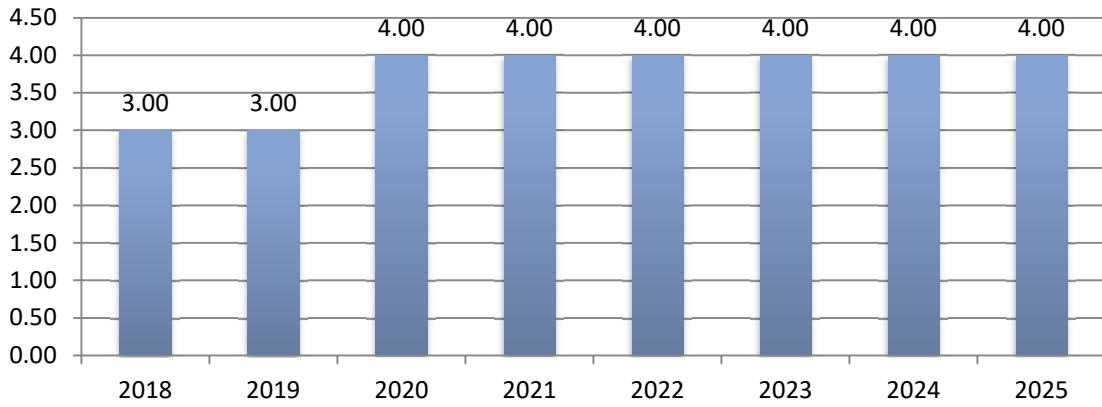
- ✓ 1,906 victims of crime were notified of their rights.
- ✓ 3,805 letters were mailed to victims.
- ✓ Switched from pre-paid postage to business reply mail to save money in postage.
- ✓ Started on-line registration for court notification through MI-VINE by email, phone call or text, saving on the cost of paper and postage.
- ✓ Added office letterhead to ACT system computer generated letters.
- ✓ Activities to promote community awareness include: annual tribute to crime victims, memorial re-dedication, presentations to community group, trains volunteers and provides staff support for the juvenile victim impact panel, maintains a safe waiting area for victims and a toy room for children.
- ✓ Attended trainings to further education in Victim Rights, per the state grant.
- ✓ Attended monthly meetings with the Child Advocacy Center Multi-Disciplinary Team and the SART Team.
- ✓ With the additional funding through the state grant, we were able to hire a full time Domestic Violence Advocate, who focused solely on Domestic Violence cases and victims.

Budget Adjustments

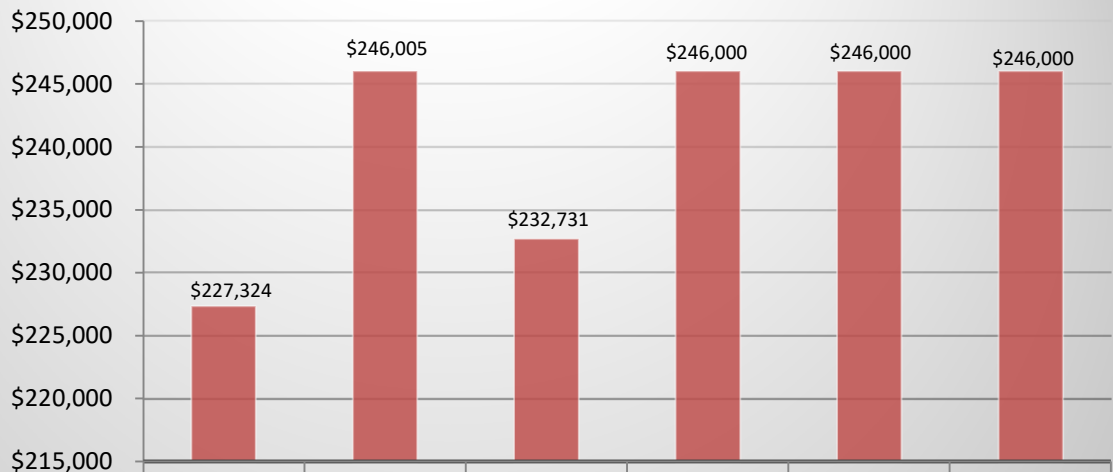
No significant adjustments.

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Prosecuting Attorney/Victims Rights FTE History



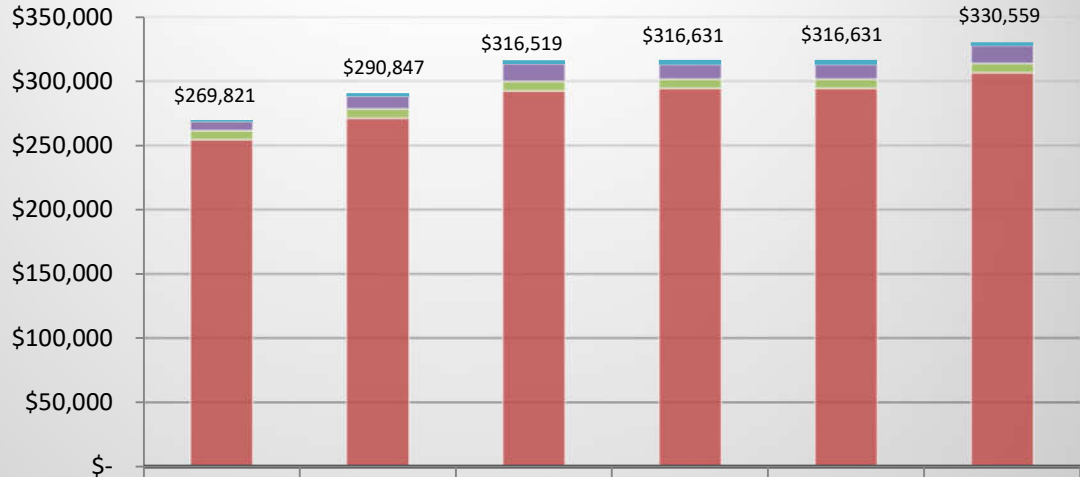
Prosecuting Attorney/Victims Rights Revenues



| | 2022 ACTUAL | 2023 ACTUAL | 2024 AMENDED BUDGET | 2025 DEPT REQUESTED | 2025 BUDGET | Draft 2026 BUDGET |
|-----------------------|-------------|-------------|---------------------|---------------------|-------------|-------------------|
| ■ INTERGOVERNMENTAL | \$227,324 | \$246,005 | \$232,731 | \$246,000 | \$246,000 | \$246,000 |
| TOTAL PROGRAM REVENUE | \$227,324 | \$246,005 | \$232,731 | \$246,000 | \$246,000 | \$246,000 |

Prosecuting Attorney

Prosecuting Attorney/Victims Rights Expenditures



| | 2022 ACTUAL | 2023 ACTUAL | 2024 AMENDED BUDGET | 2025 DEPT REQUESTED | 2025 BUDGET | Draft 2026 BUDGET |
|----------------------------|------------------|------------------|---------------------|---------------------|------------------|-------------------|
| OTHER EXPENSES | \$1,160 | \$2,557 | \$2,897 | \$3,500 | \$3,500 | \$2,897 |
| CONTRACT SERVICES | \$7,328 | \$10,049 | \$13,882 | \$11,682 | \$11,682 | \$13,882 |
| SUPPLIES & MATERIALS | \$6,858 | \$7,044 | \$7,300 | \$7,150 | \$7,150 | \$7,300 |
| PERSONNEL SERVICES | \$254,475 | \$271,197 | \$292,440 | \$294,299 | \$294,299 | \$306,480 |
| TOTAL PROGRAM COSTS | \$269,821 | \$290,847 | \$316,519 | \$316,631 | \$316,631 | \$330,559 |

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Strategic Outcomes

| Indicator | 2018 Actual | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Target | 2024 Target |
|----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Felonies | 1,633 | 1,507 | 1,448 | 1,315 | 1,309 | 1,274 | 1,274 |
| Serious Misdemeanors | 1,468 | 1,289 | 1,222 | 1,095 | 1,117 | 1,184 | 1,184 |
| Juvenile | 300 | 322 | 233 | 306 | 381 | 415 | 415 |
| | | | | | | | |

Other Key Indicators

| Indicator | 2018 Actual | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Target | 2024 Target |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Notification & Outcomes of proceedings provided to Victims | 18,398 | 19,555 | 20,919 | 25,538 | 25,703 | 26,000 | 26,000 |
| Victim Advocates | 3 | 3 | 3 | 3 | 3 | 4 | 4 |
| Number of victims utilizing all rights and services provided. | 50% | 58% | 50% | 52% | 78% | 85% | 85% |
| Felony | 1373 | 1128 | 1041 | 834 | 956 | 1100 | 1100 |
| Serious Misdemeanor | 699 | 673 | 706 | 562 | 521 | 650 | 650 |
| Juvenile | 289 | 210 | 177 | 192 | 305 | 320 | 320 |