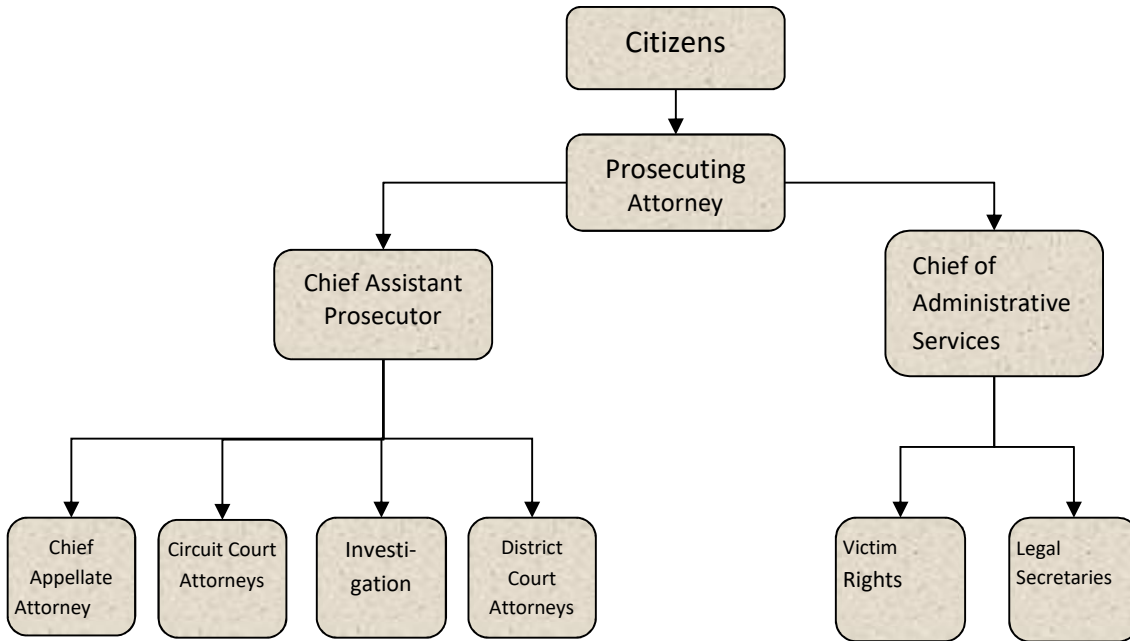


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Activities

- Conduct trials
- Issue felony warrants
- Issue misdemeanor warrants
- Reviews warrant requests and juvenile petition requests from the police.
- Serves as Chief Law Enforcement Officer for the County of Jackson
- Participates in Mental Health hearings at Henry Ford Allegiance Health
- Child Advocacy Center interviews
- Participates in Adult Treatment Court, Veterans Court, Domestic Violence Court, and Juvenile Court.

The Prosecutor’s Office is also on-call for legal issues, reviewing search warrants, and reviewing and authorizing abuse and neglect petitions.

The Prosecutor’s Office also represents petitioners on violations of Personal Protection Orders.

The Office prepares and processes all Circuit Court Bench Warrants as well as Writs of Habeas Corpus for both Circuit and District Court criminal matters.

The Office handles all extraditions matters for the County.



Mission Statement

To perform all duties and responsibilities of the Chief Law Enforcement Officer of Jackson County as required by law. To ensure that all actions brought by the State of Michigan in Jackson County are well founded in fact, law, and serve the interests of justice. To provide accountability and accessibility as well as the highest level of representation to the people of Jackson County in a fair and impartial manner emphasizing justice, protection, and integrity.

Programs

[Prosecution](#)

[Victim's Rights](#)

Prosecution

Strategic Plan Impact

✓ **Safe Community**

The County Prosecutor's Office supports the safe community strategic vision by helping to create a community where residents can peacefully coexist and participate in all aspects of life. They do this by reviewing and authorizing all warrant and juvenile petition requests, determining appropriate charges, and prosecuting criminal cases. They provide advice and assistance to legal and support staff and coordinate work with all law enforcement agencies; twp., city, county, state, federal.

Accomplishments

- ✓ January 1, 2021 thru December 31, 2021: 3,848 warrant requests reviewed, 2,405 warrants authorized, 1,443 warrants denied; 399 petition reviewed; 119 new cases reviewed for Recovery Court, 47 admitted, 131 total participants, 80 successfully completed; 4 participants (2 Army, 1 Air Force, and 1 Marine) in the Veteran Treatment Track; 357 requests for Child Advocacy Center interviews and 314 actual interviews. An Assistant Prosecuting Attorney is present at every Child Advocacy Center interview.
- ✓ Appellate prosecutor handled: 120 Circuit Court, 7 District Court, 76 Court of Appeals, 26 Supreme Court, 4 Federal District Court, and 8 US Sixth Circuit Court appeals.

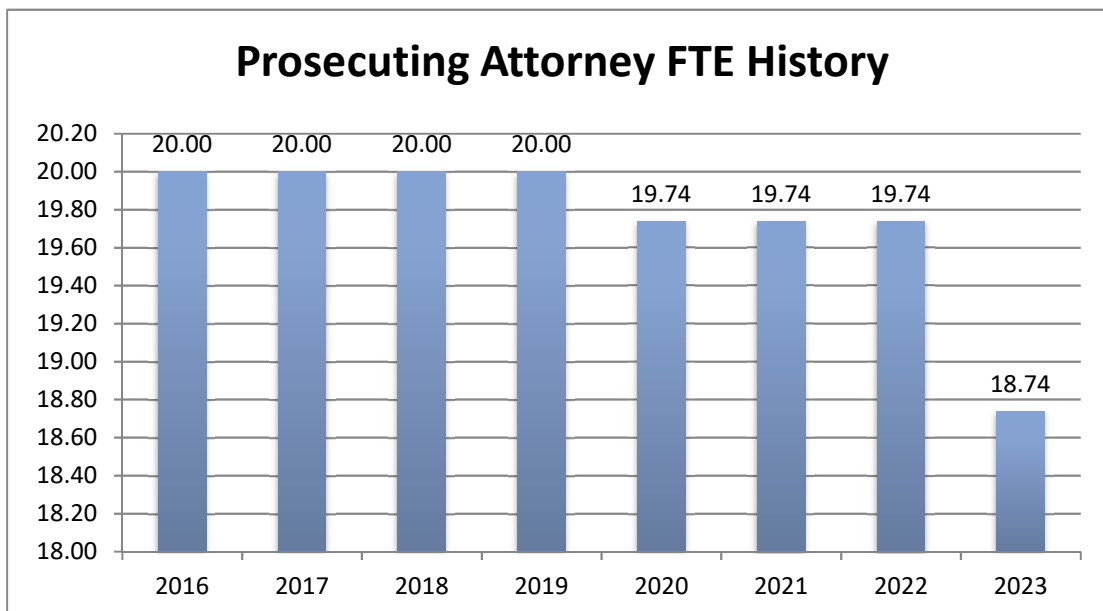
Prosecuting Attorney

- ✓ Also, our prosecutors handled 6 Circuit Court trials over 26 half days, 463 orders and 5 hearings in Family Division consisting of 122.5 hours in court, 551 hearings for Civil Infractions and 50 trials in District Court.
- ✓ Abuse/Neglect Assistant Prosecutor spends a minimum of two full days per week attending various hearings and trials with an additional third day for Jury Trials. There were 355 new delinquency petitions and 156 new Abuse/Neglect petitions handled by our Abuse/Neglect and Juvenile Assistant Prosecutor.
- ✓ Assistant prosecutors spent 108 hours reviewing mental health petitions and attending mental health hearings. Probate Court was not able to provide the Prosecutor's Office with the number of mental health petitions for 2021.
- ✓ In addition to trials, prosecutors handled pre-trial conferences, pre-exam conferences, preliminary examinations, motions, formal hearings, pre-sentence investigations, and sentencing. To complete these steps, support staff inputted all information and updates into the computer systems, ran and updated criminal history information, created files, produced forms, compiled discovery info for defense attorneys, ran subpoenas, created writs to bring defendants from prisons and jails, created witness lists, charging documents, filed motions, and closed files.
- ✓ Initiated an interactive web site to provide greater contact with the public.
- ✓ Initiated a paperless office through document imaging and wireless laptops in courtrooms
- ✓ Initiated a LEAP module so that warrant and petition requests are done electronically.
- ✓ Monthly coffee meetings with citizens.
- ✓ Participated on many boards including Safe Communities Board meetings, created a Human Trafficking Crime Task Force, Heroin and Prescription Drug Task Force, Drug Summit V, and participated in Child Death Review Board.
- ✓ Created Juvenile Violent Crimes Unit and Financial Scams on Seniors and Elder Abuse Assistant Prosecuting Attorney.
- ✓ Presentations on Financial Scams on Seniors and Legal Updates training for Police Officers.
- ✓ Prosecutor changed the charging policy on Resisting and Obstructing charges resulting in less trials and estimated cost savings for Circuit Court in 2014 between \$35,000 to \$70,000 in felony indigent defense fees.
- ✓ Began doing drug forfeiture cases for Jackson Narcotic Enforcement Team and Michigan State Police.
- ✓ Led the effort to hold the Summit to Reduce Violence in Jackson County on April 8, 2022.
- ✓ Obtained accreditation for Child Advocacy Center.
- ✓ Worked closely with local Department of Human Services Director to reduce cost of expert witness fees on abuse and neglect cases.

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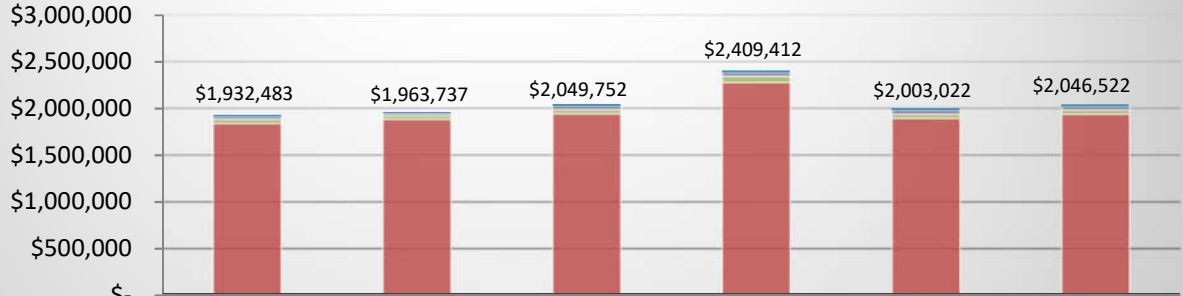
- ✓ Created a system of non-lodged warrant review to increase efficiency and enhance communication and cooperation with law enforcement.
- ✓ Instituted use of trial teams on serious felony cases.
- ✓ Participated on Violent Offenders Task Force to reduce gun violence in our community.
- ✓ Since the implementation of the LEAP (Law Enforcement Agency Portal) software, the Prosecutor's Office has expedited the warrant review process. This has proved to be even more valuable during the COVID-19 pandemic. The Prosecutor's Office would like to thank the Jackson County Commissioners for approving the purchase of LEAP.
- ✓ Applied for several grants including the U.S. Attorney's Office Project Guardian and was awarded funding.
- ✓ This office is a regional team with Ingham County for the Sexual Assault Kit Initiative.
- ✓ Participates with local Law Enforcement on Project Safe Neighborhood.

Budget Adjustments



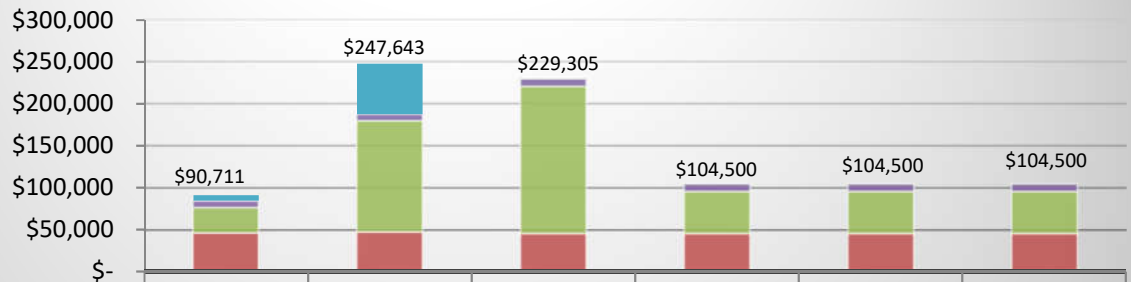
Prosecuting Attorney

Prosecuting Attorney Expenditures



	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	2023 DEPT REQUESTED	2023 BUDGET	Draft 2024 BUDGET
CAPITAL OUTLAY	\$-	\$-	\$-	\$-	\$-	\$-
OTHER EXPENSES	\$16,373	\$10,662	\$24,427	\$24,427	\$24,427	\$24,427
CONTRACT SERVICES	\$33,497	\$29,427	\$37,700	\$39,700	\$39,700	\$37,700
SUPPLIES & MATERIALS	\$42,887	\$39,055	\$45,000	\$68,400	\$46,000	\$46,000
PERSONNEL SERVICES	\$1,839,726	\$1,884,593	\$1,942,625	\$2,276,885	\$1,892,895	\$1,938,395
TOTAL PROGRAM COSTS	\$1,932,483	\$1,963,737	\$2,049,752	\$2,409,412	\$2,003,022	\$2,046,522

Prosecuting Attorney Revenues



	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	2023 DEPT REQUESTED	2023 BUDGET	Draft 2024 BUDGET
TRANSFERS IN	\$6,125	\$60,000	\$-	\$-	\$-	\$-
OTHER	\$7,760	\$7,864	\$8,500	\$8,500	\$8,500	\$8,500
INTERGOVERNMENTAL	\$30,225	\$132,002	\$174,805	\$50,000	\$50,000	\$50,000
CHARGES/FEES	\$46,601	\$47,777	\$46,000	\$46,000	\$46,000	\$46,000
TOTAL PROGRAM REVENUE	\$90,711	\$247,643	\$229,305	\$104,500	\$104,500	\$104,500

Prosecuting Attorney

Strategic Outcomes

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target
Percent of respondents who say they feel very or somewhat safe in their neighborhood during the day.	84%	*	92%	*	95%	95%	95%
Percent of respondents who say their overall feeling of safety is good or excellent.	*	*	49%	*	51%	51%	51%

Other Key Indicators

Indicator	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Target	2019 Target	2020 Target
Warrants Reviewed	3,600	3,823	6,067	5,368	4,611	4680	4,000
Warrants Authorized	2,772	2,789	4,604	3,871	3,101	2808	2,000
Warrants Denied	828	1,034	1,435	1,496	1,465	1872	2,000
Cases reviewed per Assistant Prosecutor(10)	360	383	606	536	461	468	400

Other Key Indicators

Indicator	2021 target	2022 target					
Warrants Reviewed	4,000	4,000					
Warrants Authorized	2,000	2,000					
Warrants Denied	2,000	2,000					
Cases reviewed per Assistant Prosecutor(10)	400	400					

Victim's Rights

Activities

The Victims' Rights Division identifies and notifies all victims of a charged felony, serious misdemeanor, and juvenile crime of their rights and how to exercise these rights; provides assistance with oral/written victim impact statements; provides written and/or verbal notice of all court proceedings and their outcome; makes immediate contact with all Domestic Violence victims, assists in registering with MI-VINE for automated notifications, if that is how they wish to be notified; notifies victims of the availability of the crime victims' compensation board and assisting with applications; assists with restitution collection; accompanies victims to court and acts as support person during testimony, assists victims in completing a victim impact statement, reads victim impact statements on behalf of victim to the judge, assists in getting property returned to victims, provides courtroom orientation; attends meetings with the victims and parole board, attends commutation hearings at the prison with victims, sets up appointments for victims to meet with the prosecutor; and provides outreach to homebound/hospitalized victims.

Additionally, the Victim's Rights Division makes presentations to groups, schools, and other groups.

Strategic Plan Impact

✓ **Safe Community**

The Victim Rights Unit is a state-mandated program charged with assisting victims of crime in the criminal justice system. The unit provides constitutional rights afforded to victims of crime through notifications, court assistance, referrals, restitution and all of the legal rights spelled out in the Victim Rights Act. The unit ensures that all victims are treated with dignity and respect during the court experience.

✓ **Economic Development**

The Victim Rights Unit indirectly advances the objective of Economic Development through the recovery for victims who have suffered a financial loss as a result of crime. The Program assists businesses, citizens, organizations, schools and all entities in obtaining restitution for their losses. This is accomplished through helping victims accurately compile and report losses to the court, so that equitable reimbursement is a part of the final judgment. Follow up is also done to ensure victims receive their court ordered payments.

✓ **Healthy Community**

The Victim Rights Unit assists injured victims of crime through a variety of resources and referrals, thus contributing indirectly to the preservation of a healthy community. Financial assistance and referrals for both physical and emotional injury are addressed by the Victim Rights Unit. This is accomplished through application to the State of Michigan Crime Victim

Prosecuting Attorney

Services Commission to financially assist injured victims of crime by paying health care providers for victims who would otherwise be unable to seek treatment. We follow up with the Jackson County Health Department to make sure offenders who have been ordered to undergo HIV testing is complete and the victims who want the results have been notified.

✓ **Recreational & Cultural Opportunities**

The Victim Rights Unit works with crime victims of diverse cultural backgrounds and annually conducts a Tribute and Memorial bringing together all victims from the community. While crime is random and does not recognize cultural differences, we do. Staff accommodates and allows for the varied methods of grieving and loss with an emphasis on respect for any cultural expression.

Accomplishments

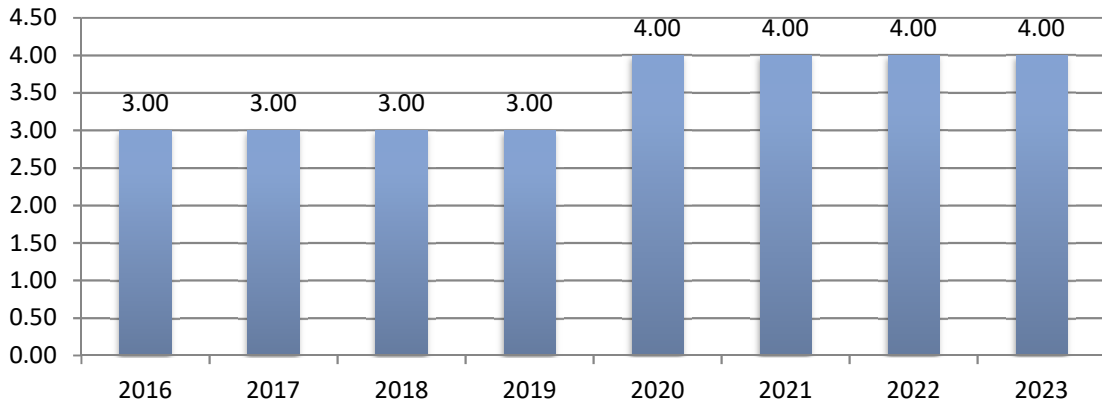
- ✓ 4,689 victims of crime were notified of their rights.
- ✓ 4,689 letters were mailed to victims.
- ✓ Switched from pre-paid postage to business reply mail to save money in postage.
- ✓ Started on-line registration for court notification through MI-VINE by email, phone call or text, saving on the cost of paper and postage.
- ✓ Added office letterhead to ACT system computer generated letters.
- ✓ Activities to promote community awareness include: annual tribute to crime victims, memorial re-dedication, presentations to community group, trains volunteers and provides staff support for the juvenile victim impact panel, maintains a safe waiting area for victims and a toy room for children.
- ✓ Attended trainings to further education in Victim Rights, per the state grant.
- ✓ Attended monthly meetings with the Child Advocacy Center Multi-Disciplinary Team and the SART Team.
- ✓ With the additional funding through the state grant, we were able to hire a full time Domestic Violence Advocate, who focused solely on Domestic Violence cases and victims.

Budget Adjustments

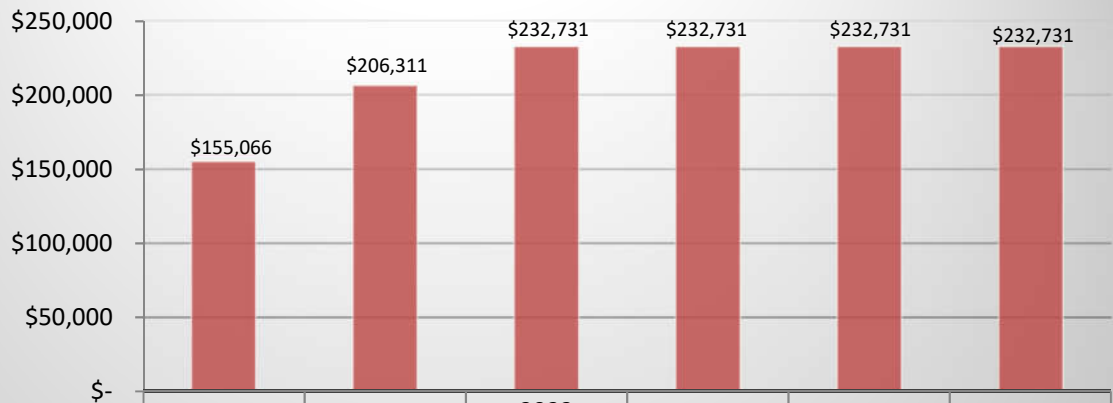
No significant adjustments.

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Prosecuting Attorney/Victims Rights FTE History



Prosecuting Attorney/Victims Rights Revenues



	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	2023 DEPT REQUESTED	2023 BUDGET	Draft 2024 BUDGET
OTHER	\$155,066	\$206,311	\$232,731	\$232,731	\$232,731	\$232,731
TOTAL PROGRAM REVENUE	\$155,066	\$206,311	\$232,731	\$232,731	\$232,731	\$232,731

Prosecuting Attorney

Prosecuting Attorney/Victims Rights Expenditures



	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	2023 DEPT REQUESTED	2023 BUDGET	Draft 2024 BUDGET
OTHER EXPENSES	\$1,051	\$2,657	\$13,979	\$13,979	\$13,979	\$13,979
CONTRACT SERVICES	\$1,387	\$1,485	\$2,800	\$2,800	\$2,800	\$2,800
SUPPLIES & MATERIALS	\$5,868	\$8,887	\$7,300	\$7,300	\$7,300	\$7,300
PERSONNEL SERVICES	\$205,815	\$232,667	\$278,920	\$304,010	\$304,010	\$310,845
TOTAL PROGRAM COSTS	\$214,121	\$245,696	\$302,999	\$328,089	\$328,089	\$334,924

Strategic Outcomes

Indicator	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target	2018 Actual
Felonies	2,270	2,275	2,300	2,325	2,335	2,350	1347
Serious Misdemeanors	1,025	1,043	1,100	1,200	1,235	1,250	691
Juvenile	450	467	500	500	500	500	584

Other Key Indicators

Indicator	2012 Actual	2013 Actual	2014 Actual	2015 Target	2016 Target	2017 Target	2018 Actual
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Notification & Outcomes of proceedings provided to Victims	11,000	10,989	11,000	11,100	11,125	11,150	7329
Victim Advocates	3	3	3	3	3	3	4
Number of victims utilizing all rights and services provided.	50%	53%	60%	50%	50%	50%	50%
Felony	610	689	750	800	825	850	874
Serious Misdemeanor	No Submission	510	518	550	560	570	399
Juvenile	No Submission	260	277	300	300	300	175