



County Treasurer

Mission Statement

To serve taxpayers, governmental, and private sector partners with respect, professionalism, and a renewed commitment to customer service and innovative problem solving.

To continually strive for equality and compassion in assisting taxpayers.

To collect delinquent real property taxes and manage County funds within relevant laws, regulations, policies and community standards.

Activities

Is chief custodian of all funds received by the County

Administers the provision of general property tax laws and is responsible for the collection and distribution of delinquent tax levies

Statutory supervision of all property taxes. During the current summer and winter collection periods, local treasurers act as agents of and are accountable to the County Treasurer during the March settlement for their collections and uncollected remainders

As agent for the County for the Tax Revolving fund, distribution of the fund permits 100 percent payment of real property delinquencies to levying units that participate in summer and winter tax

Responsible for the maintenance of all delinquent property records and assignment of fees leading up to foreclosure and public auction of property due to lack of tax payment

Accounting for and distributing penal fines

Providing a tax certification on all transfers of real property when the deed or other legal instrument contains a "Warrant and Defend: clause. A proper and legal description is required, and the transfer cannot be recorded without the Treasurer's certification that all taxes are paid

Settling Michigan Tax Tribunal appeals, which includes refunds to taxpayers

Adjustments of tax dollars as ordered by local boards of review

Adjustments of denials or granting of homestead status as ordered by the Michigan State Treasury

Under requirements of Proposal A, responsible for the collection of all state education taxes from taxing units and disbursing these funds to the State



County Treasurer

Sends to the State the transfer tax fees collected by the Register of Deeds

Receipt, record, and reconcile revenue.

Manage cash and investments.

Maintains debt service accounts for bonded indebtedness of the county

Is a service provider for other county departments, as well as local townships and the city in areas of investment of public funds, collection of personal property taxes and other collaborative strategies

Issue dog licenses and maintain records.

Conformance and reporting responsibilities with the State for compliance with Public Act 123 of 1999

Treasurer is the Foreclosing Governmental Unit (FGU) and handles the sale of foreclosed properties

Search title record of forfeited properties. Hold public auction of foreclosed properties. Property management and maintenance of foreclosed properties

Settlement of current taxes with 50+ taxing jurisdictions. Principle residence exemptions. State Tax Commission Michigan Tax Tribunal.

Passport Acceptance Facility

Serve as Treasurer to other authorities

Strategic Plan Impact

The Treasurer's office invests significant time and resources in Foreclosure Prevention.

Although the Treasurer's office is an internal service department within the County, this office actively participates indirectly in economic issues that impact our community.

Accomplishments

- ✓ Implement an additional form of accepting tax payments through an Interactive Voice Response product and acceptance of ECheck
- ✓ Collaborate with the County Information Technology department and research On Base digital platform for records archival in office
- ✓ Research and explore converting records and information to a digital or electronic format for archiving and retention where appropriate
- ✓ Continue to utilize technology upgrades and improvements aimed at improving efficiency, saving taxpayer resources and increase productivity



- ✓ Continue to provide educational training for Jackson County employees and local units of government on topics such as cash handling, fraud prevention and related financial or banking issues
- ✓ Work in partnership with Community Action Agency and local financial institutions to create resources for financial education classes with the intent to improve financial literacy in our community
- ✓ Work in partnership with Community Action Agency and Habitat for Humanity to create resources and opportunities to prevent tax foreclosure
- ✓ Work with Animal Shelter Director and Animal Control staff to increase issuance and sales of dog licenses in the County
- ✓ Work with County IT to explore and implement G2G (Government to Government) program for County credit card processing
- ✓ Maintain contact and communications with district state representatives and senators to inform and apprise them of the local impact of state legislation
- ✓ Passport Acceptance Facility – issuance of passports
- ✓ Collection of Delinquent taxes paid online (Real property and Personal property)

Budget Adjustments

In 2020, the Treasurer's office staff began reporting in the General Fund. The funding for the staff is a transfer-in from the Delinquent Tax Revolving fund.







Strategic Outcomes						
Indicator	2017 Actual	2018 Actual	2019 Actual	2020 Target	2021 Target	2022 Target
Target	1.15%	1.00%	.93%	1.00%	1.00%	1.00%
	1.42%	1.31%	1.44%	1.50%	1.50%	1.50%
Uncollected property taxes ensure stability of all 50+ local taxing entities	\$9,712,237	\$10,141,596	\$11,220,835	\$11,152,048	\$12,000,000	\$12,000,000

Other Key Indicators						
	2017 Actual	2018 Actual	2019 Actual	2020 Target	2021 Target	2022 Target
Dog Licenses issued in dollars	\$74,119	\$49,776	\$51,686	\$60,000	\$60,000	\$60,000
Number of Passports Issued	339	476	798	700	700	700

For more information about the Office of the Treasurer, please see the Annual Reports produced each year at <https://www.mijackson.org/529/Reports>.